

## INSTRUCTION TO FILE TRADEMARK APPLICATION: AUSTRALIA

### Contact & Billing Details

Contact Name: \_\_\_\_\_

Company/Business Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

ACN/ABN: \_\_\_\_\_

### Trademark Owner Details (This will be the person/company listed as the Trademark Owner on record)

Applicant's Name: \_\_\_\_\_

ACN/ABN: \_\_\_\_\_

Applicant's Address (if different from above) : \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Country: \_\_\_\_\_

### Trademark Details

What is the trademark you wish to register? \_\_\_\_\_

If you have a logo please tick this box and email a copy.  YES, I have a logo.

As per the classes already recommended to you?  YES  NO

If no, please describe the goods and/or services your trademark is or will be used to identify: \_\_\_\_\_

\_\_\_\_\_

#### Fees Pick List Application:

- \$895.00 First Class on the application
- \$610.00 each additional class on same application

#### Custom Description Application:

- \$1045.00 First Class on the application
- \$760.00 each additional class on same application

Check box if you wish to have an early assessment conducted before filing -  
Additional fee of \$80.00 per class applies (Pick List Application only)

### Payment Details

Cheques payable to:  
Mark My Words Trademark Services Pty Ltd  
(Post to address above)

EFT Payments to:  
Mark My Words Trademark Services P/L  
BSB: 633-000 Account No. 144455441

#### Payment Terms

Payment for trademark applications is required in order to proceed. In the event your request is cancelled after receipt by our office, an administration fee of \$55.00 will remain due and payable. Failure to settle accounts within the terms provided may see additional administration fees apply for time spent in collection of the outstanding account. In the event your account is passed on for collection, any associated fees will be the liability of the client.